



Committee called to order by Heather Leavell, Co-Chairman, on May 8, 2012 at 7:15 p.m.

Members present: Heather Leavell, Co-Chair, Aimee Taberner, Co-Chair, Sarah Burks, Co-Chair, Christine Sharbrough, Jacqueline Bates, Dan Johnson, Arthur Bush, Terry Shaoul, Recording Secretary, Paul McGaffigan, Treasurer. Members Absent: Roly Chaput, Geraldine Tremblay. Advisors: Elisabeth Taylor, James McGough, Trustee Emeritus.

**Correspondence** - H. Leavell reported that the new Town Manager, Adam Chapdelaine, would like to meet with us at June meeting. J. McGough reported receiving a note of thanks from Jen Flores from the Hardy After School Program. The children all enjoyed their time at the museum and Mr. McGough's tour. Mr. McGough also reported the Museum received a bequest in the amount of \$500 from the estate of Doris Barbuto, one of our docents for many years. Mr. McGough sent a thank you note to her sons. A. Taberner reported that the Old Schwamb Mill will be holding the Annual Meeting of the Victorian Society on June 2, 2012 at 1:30 p.m. S. Burks advised that we received two nominations from ACMI and we are invited to their Award Dinner on 6/22/12. We should reserve a table.

**Minutes of March 13, 2012** - T. Shaoul made a motion to approve the minutes of March 13, 2012. A. Taberner second. Unanimously approved.

**Minutes of April 10, 2012** - S. Burks made a motion to approve the minutes of April 10, 2012 as corrected. C. Sharbrough second. Unanimously approved.

**Treasurer's Report** - P. McGaffigan distributed the Treasurer's Report. Mr. McGaffigan reported that Boston Cable Company is donating a DVD of the Paul Revere Event free of charge. Bills - H. Leavell spent \$96 for postcard postage. S. Burks spent \$150 for Turley honorarium and \$29 supplies from PlayTime. Total \$179. S. Burks presented an invoice from W. B. Mason for certificate covers and table cloths in the amount of \$65.87. S. Burks also presented an invoice to renew membership with ACMI in the amount of \$55. T. Shaoul made a motion to recommend to the corporation to pay either a reimbursement to individuals or pay the invoices as stated above. S. Burks second. Unanimously approved. H. Leavell gave P. McGaffigan the invoice from United Sign. H. Leavell said the sign is ok with Town and permit will be free. S. Burks made a motion to recommend to the corporation to pay United Sign in the amount of \$370.00. A. Taberner second. Unanimously approved. H. Leavell advised that the estimate from BFS Daniels for stationery is \$1475. If we wanted to go forward with a membership brochure and banner there would need to be an additional stipend of \$100 for each item. A. Taberner made a motion to recommend to the corporation to pay an additional \$200 for graphic design work. J. Bates second. Unanimously approved. There was a discussion on the budget. Identifying upcoming projects and expenditures for this fiscal year. This will then be sent to the corporation for review. T. Shaoul made a motion to accept the Treasurer's Report. A. Taberner second. Unanimously approved.

**150th Anniversary** - Paul Revere Event 4/29/12 went very well. There were representatives from the Dallin family and the Revere family. Mayor Menino presented a Proclamation declaring Cyrus Dallin Day. Mr. McGough also suggested that one of the Chairs should write a thank you to Mayor Menino for writing a Proclamation at the Paul Revere Event. Middle School Student Art Exhibition Opening Reception & Prize Presentation - 5/12/12. C. Luca, J. Bates and S. Burks hung the 17 works. C. Luca supplied refreshments. Three cash prizes awarded \$100, \$75 and \$50 = \$225. 7 honorable mentions they received a Dallin 150th T-shirt and a copy of the Dallin Walking Tour books \$75. \$50 honorariums for 3 judges = \$150 also \$150 for supplies and refreshments. \$600 Total. D. Johnson made a motion to recommend to the corporation to reimburse \$600 for this event. J. Bates second. Unanimously approved. 5/17/12 - North End Event - Lecture by Rebecca Reynolds. MFA spotlight tours will be held on 6/9/12 at 1:00, 2:00 and 3:00 p.m. Then at 3:30 p.m. Paul Dobbs from Mass. College of Art will be giving a talk and tour of the sculpture studio and teaching process. This will be at their library at 621 Huntington Avenue. While there, we will also see a George Washington that was done by Dallin.

T. Shaoul, Recording Secretary left the meeting at 9:15 p.m. J. Bates continued the minutes from this point on.

**Marketing** - Sign - is approved to be installed. Rack card - to be printed. Banner - H. Leavell presented several options. Tabled issue to a later meeting. Membership - H. Leavell presented membership draft. Several changes were discussed and made.

**Volunteer** - J. McGough distributed the volunteer report to the Trustees. So far this year received 582 visitors vs. last year at this time it was 310. We have a new docent, Paul McGaffigan. S. Burks made a motion to accept the Volunteer report. A. Taberner second. Unanimously approved.

Meeting adjourned at 9:51 p.m.  
Jacqueline Bates, Secretary Pro Tem